

TGMI Steering Committee Agenda

Date: Tuesday, March 14, 2017

Place: James K. Polk Building

Conference Room #1, DoHR

Call to Order - Welcome: Marcus Dodson

The regular meeting of the TGMI Steering Committee was called to order at 3:05 P.M.

Attendance

Committee Member	Member Name	Voting Member	Present	Phone
Chair	Marcus Dodson - 2014	Yes	X	
Vice-Chair	Alayna Duffel	Yes		
Past Chair	Michelle Smith - 2013	Yes	X	
Past Class President	Jason Seay – 2015	Yes	X	
Past Class Member	Shelley Walker – 2015	Yes	X	
Present Class President	Neru Gobin – 2016	Yes	X	
Present Class Member	Sherron Brown – 2016	Yes		X
Member At-Large (1st Year)	Michelle Hamblin	Yes	X	
Member At-Large (1st Year)	Nneka Norman-Gordon – 2012	Yes		
Member At-Large (2nd Year)	Julie Brindle – 2013	Yes	X	
Member At-Large (2nd Year)	Cynthia Taylor – 2008-I	Yes		X
DOHR Ex-Officio	Trish Holliday - 2008-I	No		
DOHR Representative	Antonio Meeks	No		
DOHR Representative	Craig S. Raymer	No	X	
Visitor	April Romero	No		X
Visitor	Tresa Jones	No		X

Quorum: Yes

Secretary Report: Cyndi Taylor

January's meeting minutes were approved on February 13, 2017 with a motion by Michelle Hamblin and a second by Nneka Norman-Gordon. Please make sure you are voting each month to approve the meeting minutes to ensure we reach a quorum.

Treasurer's Report

The bank account needs to be updated to reflect the 2017 officers.

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Old Business

Charter Committee: April Romero

There was no old business to report.

Communications Committee: Alayna Duffel

Alayna was not present to provide a Communications update.

Community Service: Neru Gobin

There was no old business to report.

Business Events: Michelle Hamblen

There was no old business to report.

Education Development:

Sherron Brown was appointed as committee Chair for 2017. Sherron will work with TGEI and LEAD to schedule joint Lunch-n-Learns and other educational development activities.

Social Events: Julie Brindle

There was no old business to report.

New Business:

Chair (Marcus Dodson)

Three alumni are needed to address the 2017 incoming TGMI class on April 11, 2017. Speakers will each speak 3-5 minutes about how TGMI has benefited them. Jason, Michelle, and Marcus volunteered to speak this year at Orientation.

TGMI Class of 2017 Dates are as follows:

Orientation: April 11, 2017

Week 1: May 7-12, 2017 at Fall Creek Falls State Park.

Week 2: June 4-9, 2017 at UT Knoxville.

Graduation: June 28, 2017.

We have not received specific dates for the alumni picnic or addressing this year's class about the alumni committee and elections. Once these dates are provided, Marcus will update the Steering Committee.

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Marcus asked if the subcommittee chairs had any questions about their committee's role or tasks this year and if any assistance was needed at this point.

Charter Committee: April Romero

April asked that if anyone sends out communication using the TGMI alumni database, please let her know if they receive undeliverable messages. April will notify appropriate class reporters to obtain correct contact information.

Communications Committee: Alayna Duffel

Alayna was not present to provide a Communications Committee update.

Community Service: Neru Gobin

Neru has been working to identify additional community service opportunities. He has a couple of non-profits he is passionate about and will bring back ideas for the group to consider as possible volunteer opportunities.

Business Events: Michelle Hamblen

The TGMI annual meeting and breakfast is scheduled for November 30, 2017. The annual meeting was moved up to November as the TGL Conference is scheduled for December 6, 2017. We need to move forward in choosing a venue for the annual meeting. Second Harvest seemed to be well received, but other options can be also considered. A survey to gather feedback on last year's annual meeting was discussed. Information from last year's attendees will help in choosing this year's location.

Education Development: Sherron Brown

There was no new business to report.

Social Events: Julie Brindle

Planning needs to begin for TGMI's annual signature event. The signature event needs to combine educational, networking and service components into one event that is open to TGMI, TGEI, and LEAD alumni. Sherron and Julie will work closely together to plan this event.

At January's TGEI/TGMI/LEAD Steering Committee Strategic Planning Retreat, participants chose a joint formal social event as one of the initiatives to focus on over the next three years. There is some confusion over responsibility for this initiative as TGMI committee chairs don't necessarily line up with the table given responsibility for this event at the strategic planning retreat. Craig Raymer indicated that the committee chairs for the initiatives selected at the retreat would be meeting next week. There should be more clarity regarding this issue after next week's meeting.

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Adjournment

We may look at changing the regular monthly meeting day. Marcus will let us know if any changes are made. The meeting was adjourned at 4:07 by Marcus Dodson.